

 UNIVERSITÀ DEGLI STUDI FIRENZE  <small>HR EXCELLENCE IN RESEARCH</small>	<b>"REQUEST FOR SERVICE 'THIRD-PARTY ACCOUNT STORAGE' TO DA VINCI EUROPEAN BIOBANK (DAVEB)"</b>	Form No.	MOD_003
		Version	1.5/01.11.2024
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(In order to provide the best service, daVEB needs to know your specific needs. Therefore, please fill out this form, sign it and send it by email to [daveb@csavri.unifi.it](mailto:daveb@csavri.unifi.it) with a copy of your ID)

\*\*\*\*\*

I (Name/Surname) .....  
Professional qualification/role. ....  
Affiliated Organization. ....  
Public entity ☐ Private entity ☐  
Phone .....  
e-mail. ....

as the person in charge

☐ of samples currently stored

(indicate where the samples are stored) .....  
.....

☐ of samples that will be collected in the next future

within the Project (name of the research Project) .....  
.....,  
project duration (months, years) .....

## REQUEST

the storage of biological specimens and, if requested, associated data; specimens and data will remain in our exclusive availability.

The service is provided on the basis of a fee schedule available at  
[https://www.daveb.unifi.it/upload/sub/daVEB\\_LEG010\\_Servizi\\_Tariffario\\_2023.pdf](https://www.daveb.unifi.it/upload/sub/daVEB_LEG010_Servizi_Tariffario_2023.pdf).

**Subject (the name of the samples, acronym):** \_\_\_\_\_

### 1) Samples details

Type of samples	Number samples	of
<input type="checkbox"/> human <input type="checkbox"/> not human		
whole blood		
serum		
plasma (specify anticoagulant)		

### da Vinci European BioBank

Polo Scientifico di Sesto Fiorentino, Via L. Guerri, Edificio LAP e RISE A- 50019 Sesto Fiorentino (Firenze) Italia,  
Telefono: +39 055. 457.3431/32, Email: [daveb@csavri.unifi.it](mailto:daveb@csavri.unifi.it)



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Type of samples	Number of samples
<input type="checkbox"/> human <input type="checkbox"/> not human	
Buffy coat	
Urine	
DNA	
RNA	
other (details)	

## 2) Information needed to finalize the request

Temperature for samples storage <input type="checkbox"/> - 80°C ultrafreezer <input type="checkbox"/> -150°C vapour phase nitrogen storage
Required storage time at daVEB (years) .....
Cryo-vials and Cryostore storage boxes: <input type="checkbox"/> provided by daVEB (indicate the number of boxes and type of di cryo-vials: 0,5mL/1,0mL .....) <input type="checkbox"/> provided by customer (indicate the number of boxes and the number and type of di cryo-vials 0,5mL/1,0mL ..... )
Infectious samples <input type="checkbox"/> YES, details: ..... classification*: 1   2   3   4 <input type="checkbox"/> NO Radioactive samples <input type="checkbox"/> YES, <input type="checkbox"/> NO
Scheduled      date      for      the      transfer      of      samples      (indicative) .....
Planned mode for recovery of the samples stored in biobank:

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<input type="checkbox"/> single sample recovery <input type="checkbox"/> single box recovery
Notes: ..... .....

\* Classification of biological agents according to Article 268 of Legislative Decree 81-08 (field reserved for sender):

1. Agent that is unlikely to cause disease in human subjects;
2. Agent that may cause disease in human subjects and pose a risk to workers, is unlikely to spread to the community; effective prophylactic or therapeutic measures are usually available;
3. Agent that may cause serious illness in human subjects and pose a serious risk to workers; biological agent may spread to the community, but effective prophylactic or therapeutic measures are usually available;
4. Biological agent that can cause serious illness in human subjects and poses a serious risk to workers and may pose a high risk of propagation in the community; effective prophylactic or therapeutic measures are not usually available.

.....

**I undersigned**

**DECLARE**

- to accept the conditions of the daVEB, knowing that the daVEB is responsible only for the quality of storage of the samples entrusted to it and undertakes to return them in the same condition in which they were delivered. Therefore, the daVEB is relieved of any prior damage upon entry of the samples into its repository. It is also aware that the biobank accepts this request on the basis of its own storage space availability and assumes no responsibility for ethical aspects (ethics committee approval to collection, informed consent, privacy, etc.); it is emphasized that no sensitive data associated with biological samples should be received by the daVEB
- to cite the da Vinci European BioBank in all publications resulting from the use of these samples including in the *"Materials and Methods"* section the following: "Samples were stored at the da Vinci European Biobank of the University of Florence (DOI: <http://dx.doi.org/10.5334/ojb.af>", citing the biobank in the *"References"* section as "Marcon, G and Nincheri, P 2014. The Multispecialistic da Vinci European BioBank. Open Journal of Bioresources 1:e6, DOI: <http://dx.doi.org/10.5334/ojb.af>; further, the recipient agree to provide a copy of the published paper to daVEB.

**COMMIT**

- to fill out the appropriate form should he/she wish in the future to request partial or total recovery of the samples deposited in the Biobank,

**ATTACH**

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- Copy of valid ID sent by e-mail to daveb@csavri.unifi.it

**PLEASE NOTE:** within one week of receipt of the request, daVEB will send the Letter of Evaluation and, if positive, the detailed cost estimate for depositing the samples and any associated data. In case it is decided to change the number/type of samples to be deposited at the daVEB, this should be done only through written communication using the same type of form, also in order to reformulate the cost estimate.

Place and date

Signature

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